

Benefits

- ◆ Life, Medical and Optical insurance
- ◆ Educational Assistance of \$1500 per fiscal year
- ◆ 18 Personal Leave days each year, in addition to 10 paid holidays and personnel covered by IAFF Bargaining Unit
- ◆ Tax-deferred options for additional retirement
- ◆ Work only 14 days a month (12 hour rotating night and day shifts)
- ◆ Competitive Salary with agencies in the State of Florida
- ◆ Retirement pays towards your pension with Florida Retirement System
- ◆ And many more!!!



What's missing in this picture? You!

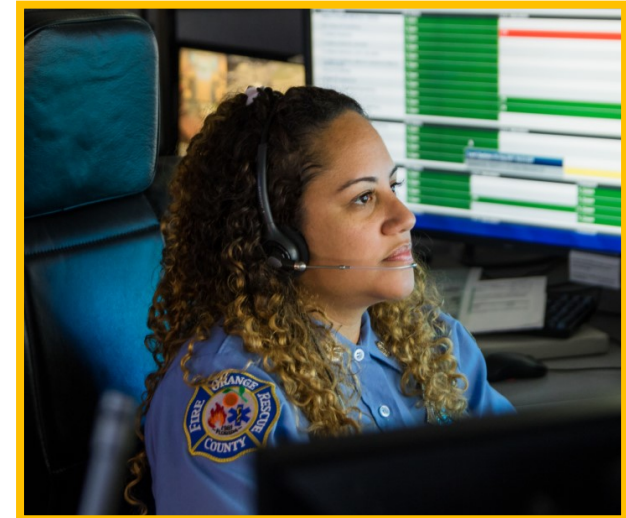
Orange County Fire Rescue Department
Recruitment Office
6590 Amory Court
Winter Park, FL 32792

Phone: 407-836-9023 Toll Free: 1-844-348-5294
E-mail: ocfrdcareers@ocfl.net

Thank you for your interest in Orange County



Orange County Government



Fire Rescue Department

Fire Dispatch Trainee



FIRE SERVICE CAREERS

FIRE RESCUE TRAINEE

About Orange County Fire Rescue's Communications

Emergency Dispatcher

Fire Rescue Communications receives emergency calls, determine the appropriate response of emergency resources, dispatch resources, and provide updated information to the responding resources.

This is accomplished by the Emergency Dispatcher. This critical position obtains all pertinent information to establish the correct medical or fire response.

Occasionally, on potentially life-threatening situations, the Emergency Dispatcher will provide pre-arrival medical or fire instructions, until the first responding Fire-Rescue unit arrives on the scene. These are in depth advanced level instructions given in time-critical situations, where correct evaluation, verification, and advice are essential.

Schedule

Shift work (12 hour rotating night and day shifts). Personnel currently work two 12 hour day/night shifts, are off for two days/nights, and then return for two days/nights. A 16 week rotation of days or nights has been implemented.

Starting at \$16.50 an hour

After successful completion of the Dispatcher Trainee requirements, Trainees will be eligible to move to a Dispatcher position at a pay rate of \$18.00/hour.



Essential Functions

- ◆ Answers emergency and non-emergency voice and Telecommunication Device for the Deaf (TDD) calls
- ◆ Rapidly enters information into several computer systems
- ◆ Gives life-saving and pre-arrival instructions to callers
- ◆ Maintains contact with callers while response units are in route as needed
- ◆ Dispatch fire rescue and medical apparatus to emergency scenes using computer aided dispatch
- ◆ Multi-tasking and Attention to Detail
- ◆ Must be able to listen, think and speak simultaneously
- ◆ Knowledge of Orange County geography and ability to read maps
- ◆ Ability to quickly adapt and react under stressful conditions
- ◆ Teamwork skills

Minimum Qualifications

- ◆ High School Diploma or GED
- ◆ US citizen or US resident
- ◆ No Felony Convictions
- ◆ Must be able to pass entry level Emergency Communications Operator test, Data Entry Skills test, and Internal Affairs background investigation, including drug screen and polygraph test
- ◆ Must be able to work nights, weekends and holidays
- ◆ Bi-lingual a plus
- ◆ Able to read, write, understand and speak English clearly
- ◆ Vision and hearing must meet minimum standards for job performance
- ◆ Must have clear and easily understood voice
- ◆ Must obtain Emergency Medical Dispatcher (EMD) within one (1) year of employment and maintain certification while employed
- ◆ Must obtain Emergency Fire Dispatcher within one (1) year of employment and maintain certification while employed
- ◆ Must obtain Florida 911 Public Safety Telecommunicator (PST) certification within one (1) year of employment and maintain certification while employed