

Minutes

Meeting: Utilities Capital Charge Appeal Board (UCCAB)

In attendance: Utilities Capital Charge Appeal Board:

- Tim Armstrong, Assistant Director, Customer Service and Fiscal & Operational Support Divisions, Chair
- Andres Salcedo, Assistant Director, Engineering Division
- Edgar Cuartas, Assistant Manager, Customer Service Division

Orange County Utilities (OCU) Staff:

- Todd Swingle, Deputy Director
- Lindy Wolfe, Chief Engineer
- Vincent Peluso, Senior Engineer
- Lynette Strong, Agreements Coordinator
- Tony Cotter, Assistant County Attorney

Date: February 2, 2016

Time: 11:00 a.m.

Place: Utilities Administration Building, 9150 Curry Ford Road, 3rd Floor, Director's Conference Room

Reported by: Lynette Strong

Item **Description**

1. There being a quorum, UCCAB Chairman Tim Armstrong called the meeting to order at 11:07 a.m.
2. **Public Notice:** The UCCAB noted that public notice of this meeting had been provided in accordance with Sunshine Law.
3. **Review of Minutes:** Draft minutes from the December 21, 2015 meeting were reviewed. Upon a motion by Mr. Cuartas, seconded by Mr. Salcedo and carried unanimously, minutes were approved with corrections.
4. **Capacity Demand Adjustment Procedures for Water and/or Wastewater:** Ms. Wolfe presented UCCAB Draft Capacity Adjustment Procedures for the

Board's consideration. There was discussion regarding the proposed procedure and OCU staff will coordinate with Legal to provide a revised procedure at the next UCCAB meeting.


5. **Adjournment:** There being no further business, the meeting was adjourned at 12:26 p.m.



End of Minutes. Prepared by Lynette Strong

4-18-16

Date



Attest: Tim Armstrong, Chairman

4/18/16

Date

If there are any errors and/or omissions, please notify the author within five days of receipt of this report.