



ORANGE COUNTY PUBLIC WORKS DEPARTMENT
DEVELOPMENT ENGINEERING DIVISION
PLAN REVIEW SECTION

FOR OFFICE USE ONLY:
Permit Reference #:

E - PERMIT APPLICATION

Project Name: \_\_\_\_\_ Date: \_\_\_\_\_

Project Location: \_\_\_\_\_

Parcel ID: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
S (01-36) T (20-24) R (27-34) Sub (0000-9999) Blk (00-99) Lot (000-999)

Project Description: \_\_\_\_\_

OWNER:

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

ENGINEER:

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

REQUIREMENTS:

- Completed E-permit application form (this form)
Plan review fee payment check of \$374 payable to "Orange County BCC"
Five (5) sets of construction plans, signed, dated, and sealed by a FL registered P.E.
Supporting documents (drainage calcs, soils report, etc.) signed, dated, & sealed by a P.E.
PDF copy of the plans on electronic storage device (cd, ftp, etc.) for review purposes
ICPR input data (if any) on electronic storage device (cd, ftp, etc.) for review purposes

The plans will be reviewed by Public Works Development Engineering, Utilities Development Engineering, Environmental Protection, and the Office of the Fire Marshal.

SUBMIT TO:

Orange County Public Works Department
Development Engineering Division
Plan Review Section
4200 S. John Young Parkway
Orlando, FL 32839-9205

Track application online at: https://fasttrack.ocfl.net/PublicPortal/OC/ConstructionPlansSearch.jsp

## GENERAL:

E-Permits are generally for work in the right of way that adds or modifies public infrastructure and which will be maintained by the county, thus a driveway is normally not an E project permit but a Right-of-Way Permit. Only if there is additional work adding or modifying a public facility maintained by the public would it be an E Permit. Normally driveways are not maintained by the County.

E-Permits are reviewed by Plan Review and Right-of-Way Permits are reviewed by the Permitting Section. As before off-site improvements need to be reviewed by The Chief Engineer of Permitting regardless of what kind of permit it is called.

Commercial driveways on existing developed lots, which do not have a commercial plan accompanying the permit should be reviewed solely by the Right-of-Way permit section as a Right-of-Way Permit. All other driveway permits should be reviewed with the commercial site plans by Plan Review.

Requests for driveway permits on undeveloped lots may be reviewed and conditioned as temporary driveways for access only subject to change upon approval of the development plan or commercial site plan.